

**STOCK PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING**  
**HELD AT STOCK VILLAGE HALL, STOCK**  
**ON MONDAY 13 DECEMBER 2021 at 7.00pm**  
Formal acceptance will take place at the next Council Meeting

**Present:**

Chairman: Councillor P Fenwick

Councillor M Gray – Vice Chairman

Councillor M Rolph

Councillor J Walter

Councillor J Millernas

Councillor M Taylor

Essex County Councillor/Chelmsford City Councillor (ECC/CCC) - Councillor I Grundy

Officers:

Mrs N Caton – Clerk

Public:

One

**21-73 Chairman's Welcome**

**21-74 Apologies for Absence**

Councillor S Porter – ill health

**RESOLVED:** Accepted

**21-75 Declaring of Interests**

None.

**21-76 Public Participation Session with respect to items on the Agenda**

Enquiries with regard to parking and speeding were tabled. It was noted that attendance from Essex Police Officers with regard to speeding had recently been evident.

ECC/CCC Councillor I Grundy reported that a hierarchical review of new speeding strategies may be completed early in the new year by Essex Highways.

**RESOLVED:**

Councillors M Gray and M Taylor to undertake a recruitment drive for local participation of the Neighbourhood Speed Watch group. New members to receive training.

ECC/CCC Councillor I Grundy to liaise with the South East Parking Partnership (SEPP) to agree a site visit.

Council to further consider the possibility of a community speeding and parking survey.

Councillors to approach local businesses and schools with regard to parking issues.

To investigate the possibility of financial support to parking and speeding schemes

To investigate the possibility of the Vehicle Activated Speed (VAS) signs to be upgraded.

**21-77 Planning Matters**

- a. 20/00487/S73 – Land and Buildings south of Heathfield, Dowsett Lane, Stock Ingatestone - Variation of condition 2 to approved permission 20/00487/FUL – (Demolition of existing barns and outbuildings. Construction of new dwelling). Amendments made to the approved floor plan and elevation drawings to allow for alterations to fenestration arrangements.

**RESOLVED:** No objection.

- b. 21/01551/FUL – Revised - Templeton House, Honeypot Lane, Stock, Ingatestone CM4 9QG - Demolition existing rear balcony and construct two storey rear extensions and single storey front, rear and side extensions, alterations to the fenestration and external finish, raised patio, conversion of garage to gym,

alterations to the driveway and landscaping, construction of a swimming pool and associated patio.

**RESOLVED:** Objection raised.

- c. 21/01623/FUL – Revised - Slough House Farm, Lower Stock Road, West Hanningfield CM2 8UX - (Prestons Farm) -Retrospective application for change of use of land part of building for storage, processing and retail of imported timber and storage, processing and retail of timber harvested from the farm estate.

**RESOLVED:** Strong objection raised.

- d. 21/02044/FUL – 33 Mill Lane, Stock Ingatestone CM4 9RY – Proposed wooden gate and fence posts. New formation of access.

**RESOLVED:** Strong objection raised.

- e. 21/02186/FUL – 1 Lilystone Close, Stock Ingatestone CM4 9BY – Single Storey rear extension and alterations to existing fenestration.

**RESOLVED:** No objection.

- f. 21/02196/FUL – Old Barns, The Tye, Swan Lane, Ingatestone CM4 9JU – Proposed straw storage building.

**RESOLVED:** No objection. Condition requested.

- g. 21/02239/FUL – 150 Mill Road, Stock Ingatestone CM4 9RU – Retrospective application for the construction of an outbuilding/garage.

**RESOLVED:** Objection raised.

- h. 21/02252/FUL – Land South of Van Dykes, Swan Lane, Margaretting Ingatestone Essex – Demolition of existing outbuildings. Proposed dwelling and tennis court.

**RESOLVED:** No objection.

- i. 21/02279/FUL – Crondon Park Golf Club, Stock Road, Ingatestone CM4 9DP – Construction of a single storey building for the purpose of a pre-wedding bridal suite, Lilypond Cottage, in lieu of previously developed land comprising existing buildings and hard surfaces, to be removed.

**RESOLVED:** No objection.

- j. 21/05298/TPO – Broom Wood, Broomwood Lane, Stock, Billericay CM11 1JR - W1-Silver Birch (Marked T1) – Crown let by tip reduction to 3m above ground level, remove failed limb at 5m to north, remove major deadwood. 50mm diameter throughout crown as highlighted within Arboricultural Report ref 0004 – Reason – failing limb, close to main building; Eucalyptus (Marked T2) – Fell – Reason – Due to poor structural condition as highlighted within Arboricultural Report ref 0004. Replant with suitable native species replacement; Silver Birch (Marked T3) – Reduce height of crown by 2m and lateral spread by 1.5-2m – Reason – To help re-balance its suppressed from whilst also reducing the leverage on the weakened branch union at 8m preventing future fail at this point, crown lift by tip reduction to 3m above ground level, remove major deadwood – 50mm diameter throughout crown as highlighted within Arboricultural Report ref 0004.

**RESOLVED:** Referred to City Council Tree Preservation Officers.

- k. 21/05306/TPO – 13 Herewood Mount, Stock Ingatestone CM4 9PS – T1 Oak – Section fell tree closest to the house to as close to ground level as possible. Reason: This tree is codominant tree of a pair of Oaks. It has a heavy lean away from its partner toward the house, its removal will leave the main tree to be the stronger and better shaped specimen and allow room for it to mature, as well as removing the risk that possible failure of the tree possesses to the adjacent property. Photograph 2 shows the low visual impact its removal will cause.

**RESOLVED:** Referred to City Council Tree Preservation Officers.

All comments of submission are public documents and can be viewed on the Chelmsford City Council [online planning portal](#) or by request to the Parish Council via the Clerk. [clerk@stock-pc.gov.uk](mailto:clerk@stock-pc.gov.uk)

- ii Chelmsford City Council Planning decisions received between 8 November 2021 and 13 December 2021 were tabled. A full report of all planning application decisions can be requested by contacting the Clerk [clerk@stock-pc.gov.uk](mailto:clerk@stock-pc.gov.uk)

**RESOLVED:** 21/01951/FUL – Hippodrome Farm, Goatsmoor Lane, Stock Ingatestone - Clerk to investigate and report as to planning refusal as the Council had made recommendation on 8 November 2021 as no objection.

- iii Planning enforcement notices received from Chelmsford City Council were tabled for discussion.

**RESOLVED:**

21/00381/ENFB – Breach of condition 7 permission ref 19/01350/FUL – trees felled at 3 The Paddocks, Stock Ingatestone CM4 9BG – Clerk to write to Planning Enforcement Officers with regards to concerns raised.

21/00418/ENFB – Construction of a new access way – Atcost Barn, North east of Farrows Farm, Stock Road – applicant advised to remove newly created access way or undertake planning application for retention.

**21-78 Confirmation of Minutes**

**RESOLVED:** The minutes of the meeting held on 8 November 2021 were agreed as a true and accurate account of the proceedings of the meeting. The Chairman duly signed.

**21-79 Highways and Maintenance**

- a. Speeding – Councillors noted an item of correspondence received requesting an amendment to the speed limit in an area between Honeypot Lane and Stock Road – Reduction of TPO from 60mph to 30-40mph.

**RESOLVED:** Councillors M Gray and M Taylor to request that the Neighbourhood Speed Watch team undertake a speed assessment survey in the area.

- b. Parking - To receive a verbal update report from Essex County Councillor/Chelmsford City Councillor I Grundy regarding parking concerns in Mill Road and Back Lane following advice received from the South East Parking Partnership (SEPP).

**RESOLVED:** Please see minute 21-76

- c. Village Gateways – Councillor P Fenwick reported a plan of works to the damaged gateway on the B1007 Stock Road has now been undertaken.

**RESOLVED:** Councillor S Porter to report to the next committee with regard to the installation of planters and village pumps at the gateways.

**RESOLVED:** The Clerk to report flyposting to the Highways Rangers for removal.

**21-80 Environment**

- a. Hankins Wood – Councillor P Fenwick reported that a response from the nominated surveyor had not been received to-date.

**RESOLVED:** The item to be deferred until such time response has been received.

- b. The Common – Planting Scheme – To receive a verbal status report from Councillor S Porter and Councillor J Walter.

**RESOLVED:** Councillor J Walter reported that contractors Drake Tree Landscaping were to return to site on 14 December 2021 to complete ground works and planting. A revised invoice to be forthcoming to cover unforeseen additional ground works. It was noted that tree planting in Brookmans Road has also been completed.

**RESOLVED:** To investigate a proposal to install a plaque on the land.

- c. The Common - Drainage and Car Park Project - Councillor Fenwick reported that a meeting with Michael Hurst had raised that the proposed car park installation would exceed 200sqm and therefore a planning application to proceed would have to be

undertaken. Councillor M Taylor advised that Stock Bowling Club had responded, in principle, positively to the scheme.

**RESOLVED:** Councillor P Fenwick to investigate the planning process and engagement of an agent on behalf of the Council. Any information obtained to be circulated for immediate Councillor consideration to expedite the scheme prior to the next Council meeting.

*7.55pm – The member of the public left the meeting.*

- d. Bench – Mill Road – A status report Councillor S Porter.

**RESOLVED:** Item deferred due to apologies received.

**21-81 Community Initiatives and Events**

- a. Rural Community Council of Essex – EALC - Affordable Housing for local people in Stock.

**RESOLVED:** A delivery to all members of the parish to be undertaken in the early new year with a deadline for completion and return by Thursday 31 March 2022.

The cost to cover all aspects of project completion was agreed at the Council meeting held on 13 September 2021 (Minute 21-44(iii))

- b. Community Specials - Councillor M Rolph has obtained two quotations for printing advertising leaflets and has obtained detail of a potential delivery service. Recent contact with Essex Police has returned no response or take up of vacancy to date. Councillor M Taylor enquired as to whether the delivery service would be at a cost, this was confirmed. In response Councillor M Taylor offered assistance in free delivery should other Councillors also be available to undertake.

**RESOLVED:** Councillor M Rolph to continue to pursue the scheme

- c. Remembrance Service – Sunday 14 November 2021 – A post event report was tabled by all attending Councillors. Public attendance was reported as excellent, however ECC/CCC Councillor I Grundy reported that attendance at the subsequent Church service was disappointing, however with COVID-19 regulation in place this could be understood. Parking Wardens had reported that parking cones limiting spaces should have been put out much earlier in the day to prevent parking in Mill Road.

**RESOLVED:** ECC/CCC Councillor I Grundy to contact the Royal British Legion with all feedback with a recommendation that walkie-talkies are provided to parking wardens to ease communication.

- d. Jubilee – June 2022 – Councillors S Porter, M Taylor and J Walter to table a progress report

**RESOLVED:** Item deferred due to Councillor S Porters apologies.

- e. Christmas Market – December 2022

Council received an item of correspondence informing members of an intention to reinstate a Christmas Market in 2022.

**RESOLVED:** The Clerk to respond.

**21-82 Finance**

- a. The Monthly Schedule of Accounts Payable November 2021 was agreed for signature

- EALC – Training – Budget and Precept – Councillor M Taylor and Clerk £168.00
- Staffing - £1606.34
- PKF Littlejohn – Year End Review 2021/22 - £360.00
- Drake Trees of Battlesbridge – Materials – Trees/Hedging/Sundries £559.20
- EALC – Climate Crisis Conference – Councillor M Taylor £60.00

An Income of £20 was recorded for sales of Map Books.

**RESOLVED:**

Wybone Limited – 3 x litter bins – purchase order PO081121/CIL - £1720.76 – agreed to be paid on delivery of goods at Easter 2022.

Drakes Trees of Battlesbridge – Ground works and planting – a revised invoice to be received for works at The Common for unexpected removal of substandard soil and replacement for best hedge growth. Purchase order 21/11/19/2.

Bank Balances

**RESOLVED:** Agreed in the following sums as at 30 November 2021.

Barclays Business Current Account £104770.28

Barclays Savings Account £87,936.95

- c. Budget Review – The Clerk stated that following attendance on the EALC Budget and Precept Course held on 9 December 2021, the draft 2022-23 budget review had been amended for further consideration. Details of ringfenced CIL expenditure was discussed. The Clerk advised an in depth review of the document outside of the Council meeting prior to any agreement being undertaken as the Council did not operate with a Finance Committee or nominated Councillor role to undertake and that time at Council was at best limited given the deadlines.

**RESOLVED:** Councillor P Fenwick to complete a review and make recommendation to the January Council meeting.

- d. Precept 2022-23

**RESOLVED:** Further to the proposed resolution of 21-82c. All matters to be deferred to the January Council meeting.

- e. Grants – Councillors P Fenwick and M Taylor reported on a meeting held on 19 November 2021 with a representative from the Friends of Stock Windmill. It is proposed that the windmill return to working status with the addition of a proposed workshop.

**RESOLVED:** Councillors P Fenwick and M Gray to investigate historical papers of Asset of Community Value (ACV) papers for completion/application by the Friends. Councillor M Taylor to co-ordinate any available grant or CIL support.

## **21-83 Essex County Council/Chelmsford City Council Report**

ECC/CCC Councillor I Grundy reported on the following matters.

- Neighbourhood Plan – proposal for Stock to consider undertaking. It was agreed that an agenda item early in 2022 be tabled. It was confirmed that the Stock Village Design Statement was fully adopted in October 2011 by the governing authority of Chelmsford City Council.
- Devolution – A white paper is anticipated in early 2022 which may possibly pass powers downwards to include increased Parish Council responsibilities.
- Army and Navy Roundabout replacement with ‘Hamburger’ junction – expected to be completed in 2025/26
- Highways Reports – It was confirmed that regular updates on road works and Traffic Regulation Orders are being posted to Social Media via facebook.
- Trading Standards – A number of concerns were tabled in the run up to Christmas.
- Stock Press – Articles for the next issue were requested.

## **21-84 Chairman’s Report**

No items for note or discussion were tabled.

## **21-85 Clerk’s Report**

- Playground Assessment and Report – Investigation for services are being undertaken.
- Play in the Park – Report of activities to be forwarded for consideration at the next meeting.
- Annual Governance Review – Following publication of the 2020/21 report, a response has been collated by the Clerk.
- Planning Portal – Consultee access – The Clerk requested the administrative password so as to retain access to Local Planning matters. Councillor P Fenwick to investigate.

- Remembrance Day Wreath Invoice – Councillor P Fenwick provided documentation for financial record.
- Commemorative Plaque – HRH Duke of Edinburgh – it was confirmed that delivery as anticipated had not been made. The Clerk agreed to contact the manufacturer for an estimated date of arrival
- Banking Mandate – Councillor M Gray to complete and submit application.
- a. Appendix A– Highways Maintenance and Action Report.  
Noted.

## 21-86 **Administrative**

- a. Training
  - Climate Crisis Project – Community Engagement – 30 November 2021 - Councillor M Taylor reported that grant funding for up to £20,000 for Climate Action and Youth Impact initiatives is currently being offered. The Essex Climate pack provides good advice for lifestyle changes which provide maximum impact to lower carbon footprint which could be rolled out to residents.
  - Budget and Precept Course – 9 December 2021 – Councillor M Taylor and the Clerk reported the course to be informative. 42 participants attended the online zoom meeting which was approx. 4 hours in length. Notes yet to be circulated by EALC tutors.
- b. EALC – 78<sup>th</sup> Annual General Meeting and Conference – 22 September 2022 09.00-16.30 –  
**RESOLVED:** Councillors agreed no attendance was required.

## 21-87 **Any other Business**

Members were invited to report any matters arising/received following the published date of the agenda. All matters requiring a resolution to be tabled at the next meeting.  
Councillor J Walter

- FP19 request for the installation of a Kissing Gate to alleviate reported use by cyclists – Members noted. To monitor.
- Damaged Footpath corner of Back Lane and Brookmans Road due to tree roots.
- Stock Cares – Councillor M Taylor to check as to whether the group is still active.  
Councillor J Millernas
- Well Lane FP32 – reported fallen tree (Clerk reported 6 December 2021 ref 2752834).
- Austin Drive to Dakyn Drive – Litter Bin Missing.  
Councillor M Rolph
- Drainage information leaflets have been obtained from Essex County Council Officer (Mr J Ludlow).
- Apologies tabled for January Council meeting.  
ECC/CCC Councillor I Gundy
- Climate Advisor to ECC (Mr S Lister) – To consider if members wish to receive a climate presentation.  
Councillor M Taylor
- Update requested on highways safety mirror at The Paddocks exit/entry.

The next Council Meeting will be held on  
10 January 2022 – 7.00pm – Stock Village Hall CM4 9NF

There being no further public business to be transacted, the Chairman closed the meeting at  
9.12pm.

Signed Chairman .....

Dated .....