

**STOCK PARISH COUNCIL  
MINUTES OF THE COUNCIL MEETING  
HELD AT STOCK VILLAGE HALL, STOCK  
ON MONDAY 11 APRIL 2022 at 7.00pm**

Formal acceptance will take place at the next Council Meeting

**Present:**

Vice Chairman – Councillor M Gray

Councillor J Millernas

Councillor S Porter

Councillor M Rolph

Councillor M Taylor

Councillor J Walter

Essex County Councillor/Chelmsford City Councillor (ECC/CCC) - Councillor I Grundy

Officers:

Mrs N Caton – Clerk

Public: 4 members of the public present

**22-135 Chairman's Welcome**

The Vice Chairman opened the meeting and welcomed members of the public present.

**22-136 Apologies for Absence**

Councillor P Fenwick

**RESOLVED:** Accepted.

**22-137 Declaring of Interests**

Councillor M Taylor declared a non-pecuniary interest in Agenda items 22-142b and d.

**22-138 Public Participation Session with respect to items on the Agenda**

Members of the public were invited to address the Council. The following items were raised.

- Speed and Parking - Swan Lane, Cambridge Close and Austin Drive. Proposed School Street Scene Project - All matters referred to Agenda items 22-141a/b.
- CCTV update – Agenda item 22-141d

**22-139 Planning Matters**

- i. The following Planning applications were discussed and resolutions made.
- a. 20/01564/S73 - Brock Farm, Ingatestone Road, Stock Ingatestone CM4 9PD - Variation of condition 2 of planning permission 20/01546/FUL (Demolition of existing building and removal of hardstanding and stockpiled materials. Construction of 4 dwellings with associated parking and amenity) to add a two-storey gable feature and open car port to the front elevation of Plot 1 and Plot 2.  
**RESOLVED:** No objection. All conditions raised against 20/01564/FUL be retained and include no future permitted rights.
- b. 21/02221/FUL - Goatsmoor Farm, Goatsmoor Lane, Stock Ingatestone CM11 1HE - Proposed change of use of existing tractor shed building into 1 bed dwelling.  
**RESOLVED:** Comments raised.
- c. 22/00395/FUL - 33 Mill Lane, Stock Ingatestone CM4 9RY - Part single, part two storey rear extension and two storey side extension.

**RESOLVED:** Objection raised.

- d. 22/00508/FUL - 1 Rectory Close, Stock Ingatestone CM4 9BP - Two storey rear extension.

**RESOLVED:** No objection.

- e. 22/00541/FUL - 9 The Paddocks, Stock Ingatestone CM4 9BG - Demolish existing dwelling and garage. Construction of 2 dwellings with formation of access.

**RESOLVED:** No objection.

- f. 22/00551/FUL - The Common, Stock Ingatestone - Extension of existing car park to create 15 spaces in total. Engineering works to create drainage swales.

**RESOLVED:** The application to be withdrawn following concerns.

- Pursuance of planning application made on land owned by a third party
- Whether the site is subject to planning regulation under HM Planning Inspectorate 2006 S38 as possible registered Common Land.

Withdrawal would allow time for consultation with the Land Owner and village stakeholders. It was further agreed to investigate the process and value of pre-application advice.

All comments of submission are public documents and can be viewed on the Chelmsford City Council [online planning portal](#) or by request to the Parish Council via the Clerk. [clerk@stock-pc.gov.uk](mailto:clerk@stock-pc.gov.uk)

- ii A report of those planning matters referred to Council for information only was tabled and noted.

**RESOLVED:** Clerk to forward the planning file on 22/05520/CAT to Councillor S Porter to obtain quotation for works as specified.

- iii Chelmsford City Council Planning decisions received between 15 March 2022 and 11 April 2022 were tabled. A full report of all planning application decisions can be requested by contacting the Clerk [clerk@stock-pc.gov.uk](mailto:clerk@stock-pc.gov.uk)

- iv Planning enforcement notices received from Chelmsford City Council were noted.

At the discretion of the Chairman and agreement by the Council Agenda item 22-145 was brought forward.

## **22-145 Essex County Council/Chelmsford City Council Report**

ECC/CCC Councillor I Grundy reported on the following matters: -

- It was noted that local Bus Services had been renumbered from 100 to 300 with no service provision amendments. Upgrading of the vehicles will be rolled out shortly.
- Attendance at the A12 Margaretting Bypass had been very informative. The power-point presentation has been circulated to all Councillors. Work to commence in Autumn 2022 and continue for approx. one year.
- Schools Liaison Officer – an appointment is anticipated by the Summer. It is projected that a walking bus project will be introduced under the Essex supported 3PR initiative.
- Request for the Council to consider a local Handyman.
- Street Lights – The installation of LED lighting across Essex continues under green project development. The ownership of lights at Birch Lane and at the junction with The Square and High Street to be investigated. The Clerk confirmed that there appeared to be no street lights listed on the Parish Council Asset Register.
- Police Reports – emphasis on women's safety has been targeted in the Chelmsford area. Vehicle theft appear to be rising whilst drug related crime appears to have diminished slightly due to recent arrests. Online reporting of crime is being encouraged at [www.essex.police.uk/ro/report/ocr/af/how-to-report-a-crime/](http://www.essex.police.uk/ro/report/ocr/af/how-to-report-a-crime/) rather than use the 101 telephone number.

- Residents should be made aware that the supply of vehicle fuel may be disrupted by the blocking of local distribution sites by Extinction Rebellion Activists.
  - Councillor J Millernas reported that the walkway on FP43/45 cannot be used due to the failure of the bridge. Councillor I Grundy agreed to provide costings for SPC to consider undertaking repairs.
  - Council Tax Bills – Councillor J Millernas reported that many residents in Back Lane had not received their notices as at 14 April 2022. Councillor I Grundy to investigate and report direct to Council members.
  - A report into the Average Speed Camera installation in Maldon (Middlemead – Hanningfield Reservoir) to be received from Councillor I Grundy at the next meeting.
- 7.43pm Councillor I Grundy left the meeting.*

#### **22-140 Confirmation of Minutes**

**RESOLVED:** Due to the receipt of apologies from the Chairman and apologies of the Vice Chairman at the meeting held on 14 March 2022 the minutes of the meeting were deferred to the next Council Meeting to be held on 10 May 2022.

#### **22-141 Highways and Maintenance**

- a. Parking – Councillor M Taylor suggested that the proposed SEPP listing for TRO amendments resulting from the site meeting held on 25 February 2022 should be revised and to canvas local opinion as to the implementation of single yellow lines in the areas of Cambridge Close and Austin Drive rather than double in order to alleviate potential residents concern and add flexibility.

At the discretion of the Chairman – members of the public addressed the Council requesting the possibility of residents parking permits and ticketed parking within the Square. The Council responded that ‘policing’ the permits might be a challenge and that businesses located within The Square would not support a resolve to ticket the area. Councillor M Gray gave guidance that each amendment proposed for recommendation would be subject to a Traffic Regulation Order (TRO) process, should be subjective to the majority of public demand and would be a long process to achieve.

**RESOLVED:**

Council to canvas parishioner opinion to any submission of proposal via SEPP. To draft a letter of proposal to gain increased support. Parking to be further encouraged at the Village Hall. The Church parking facilities were discussed as being privately owned and therefore not for general use.

- b. Speeding  
**RESOLVED:** Councillor M Gray to present a report on Average Speed Camera installation and costs to the next meeting.
- c. Village Gateways  
**RESOLVED:** Cllr P Fenwick – apologies - The agenda item to be deferred to the next meeting.
- d. CCTV  
**RESOLVED:** Cllr P Fenwick – apologies – The agenda item to be deferred to the next meeting.

#### **22-142 Environment**

- a. Hankins Wood  
**RESOLVED:** Council to undertake option 3 as recommended i.e. to undertake some small-scale management, for example coppicing groups of trees close to the paths which could improve safety for path users and encourage more wildflowers

to grow where walkers could see them. Short term management efforts would focus on the ancient woodland with works in the secondary woodland being restricted to ensure that the trees closest to the paths are safe.

Councillor P Fenwick to provide an update report on the proposed lease of land at the next meeting.

- b. The Common – Tree Survey – Application 22/05520/CAT granted 7 April 2022 - Noted under agenda item 22-139 ii

- c. Tree Planting – Councillor P Fenwick was thanked for securing a grant from Chelmsford City Council in the sum of £993 which will be used to purchase semi-mature trees

**RESOLVED:**

Agenda item deferred to the next meeting. Councillors S Porter and J Walter to provide a plan of suitable areas for consideration. To liaise with Sharon Hosegood Associates for professional opinion if required.

- d. The Common – Drainage and Car Parking Project – submitted planning application 22/00551/FUL – Please refer to agenda item 22-139f.

- e. Grass Cutting Tender

**RESOLVED:** To extend the agreed 2019-21 Tender awarded to C R Swift Landscaping for a period of one year (end 31 March 2023). To complete cutting specification by October 2022 in order that a Tender can be published and agreed by end February 2023.

- f. Bench – Mill Road – Councillor S Porter advised that a source of sustainably sound and certificated wood had been identified and that suitable materials could now be purchased. Agreed budget £400 per bench.

- g. Village Gateway Enhancements –

**RESOLVED:** Councillor P Fenwick – apologies – Item to be deferred to the next meeting.

- h. Where does the Water Go Project – Councillor M Rolph advised that progress was slow in attracting physical support to the scheme. Contact with Anglian Ruskin and Flood Essex had not been successful.

**RESOLVED:** Councillor M Rolph to continue to report to Council on any matters of progress and investigate potential support from local scouting groups/young explorers, Duke of Edinburgh Award Scheme and Mayflower School.

- i. Footpath 45 – Please refer to Agenda item 22-145 as brought forward.

- j. Daykn Drive – Councillor M Rolph reported that due to paint price increases of 17.5% a revised quotation for the fence painting had been received in the sum of £3350.

**RESOLVED:** To accept the quotation, specifying a time for commencement in August (after the bird nesting season). Cut back of the brambles to be undertaken by Chelmer Housing Partnership (CHP). Councillor M Rolph to draft a letter to the residents.

- k. Litter Pick

**RESOLVED:** Councillor J Walter to co-ordinate litter picks to be held on Saturday 23 April and Saturday 30 April 2022. Social Media advertisements to be released.

- l. Back Lane to Stock Lane – Application to add a bridleway Case 995 (EBA) Wildlife and Countryside Act 1981 – It was noted that Essex Legal Services had not agreed to an amendment to the Definitive Map.

**RESOLVED:** The Clerk to investigate as to whether there is an appeal process.

- m. Love Where You Live - Chelmsford City Council Initiative – The Clerk reported that The Chelmsford City Council Rangers would be attending on 27 October in the areas of Dakyn Drive and Vernon Corner.

**RESOLVED:** The Clerk to investigate the possibility of a leaf collection tender

**22-143 Community Initiatives and Events**

- a. Rural Community Council of Essex – RCCE - Affordable Housing for local people in Stock – The Clerk reported that a request for update had been made following the deadline closure for submission (31 March 2022).

**RESOLVED:** Deferred to next meeting.

- b. Stock Windmill – Councillor M Taylor provided an update report. Initial contact inviting opening discussions with ECC had been undertaken following presentation made to Council on 14 March 2022 by Mr E Adshead. It was understood that a Heritage meeting will be undertaken early May to discuss ECC review of assets within the county.

At the Chairman's discretion and agreement of the Council Mr T Vanner addressed members present to appraise of the current status of the Windmill and discussions held at the Annual General Meeting of The Friends.

**RESOLVED:** Councillors P Fenwick and M Taylor to meet with Mr T Vanner to discuss matters raised.

- c. Community Specials – Councillor M Rolph reported that he was continuing to monitor for volunteer interest for the Community Specials Posting.

**RESOLVED:** To continue to regularly advertise on social media and post to notice boards. To monitor progress of potential candidates.

- d. Jubilee – June 2022 - Councillor S Porter reported that a falconry display had been booked for the afternoon of Sunday 4 June 2022 to run alongside the community dog show to be held on The Common. Councillors M Taylor and M Rolph agreed to assist in the event. Discussion ensued with regard to community activities within the village which were noted. Unfortunately, the proposal to hold a tug-of-war competition will not be able to be realised.

**RESOLVED:** Councillor S Porter to contact C R Swift Landscaping to request copy of the risk assessment (for Council record) for the Brazier lighting to take place on Thursday 2 June 2022. Social Media detail to be provided to the Clerk for advertising.

- e. Christmas Fayre 2022 – Councillor M Taylor requested that a working party be held within the next few weeks. Councillors P Fenwick, M Taylor, Mrs D Wheelhouse and the Clerk to attend

**RESOLVED:** To agree suitable date following the Council meeting.

- f. Neighbourhood Plan

**RESOLVED:** Item deferred.

- g. Activities on The Common – Congratulations were passed to the bake sale held on 19 March 2022 which raised £750 for The Red Cross and the UNICEF Ukrainian Fund.

**22-144 Finance**

- a. Bank Balances

**RESOLVED:** Agreed in the following sums as at 31 March 2022.

Barclays Business Current Account £83,878.82

Barclays Savings Account £87,940.61

Petty Cash £30.68

- b. The Monthly Schedule of Accounts Payable March/April 2022 was agreed for signature.

BACS Transfers will be transacted for the following items under 21-22 Accounting

- Stock Village Hall – Room Hire Balance of 21-22 £63.00

- James Todd – Payroll March 2021 £31.20
- Office IS – Misc. Office Supplies £65.93

BACS Transfers will be transacted for the following items under 22-23 Accounting

- Stock Village Hall – Room Hire 2022-23 £252.00
- Sharon Hosegood Associates – Arboriculture Services £540.00
- Rialtas Business Solutions – Alpha Finance Package £869.40
- EALC – NALC and EALC Affiliation Fees £541.40
- 02 – Direct Debit – Mobile Telephone £11.42
- Staffing - £1607.48

**RESOLVED:** Clerk to implement via Business online banking for Chairman authorisation.

- c. Finance and Accounting Package - The Clerk reported that all financial recording for 21-22 accounting had been back-keyed into the Alpha system. Year-end closure had been booked for Thursday 14 April 2022 and negotiated as FOC as part of year one support by Rialtas Business Solutions. Reports after closure will include the VAT annual claim and AGAR 21-22 Annual Return.

## **22-145 Essex County Council/Chelmsford City Council Report**

Item brought forward.

## **22-146 Chairman's Report**

No report was received.

## **22-147 Clerk's Report**

The Clerks written report was noted.

- Co-option of Parish Councillors - To be advertised on social media, notice boards and Stock Press
- Finance – Councillor M Gray supplied a completed mandate amendment form to be forwarded to Barclays Bank by the Clerk
- Commemorative Plaque - HRH Duke of Edinburgh - Councillor P Fenwick to advise that installation has been completed.
- Litter Bins – Delivery of the 3 MLB160 Steel Litter bins will be undertaken on Friday 15 April 2022. Delivery of the bins to be installed at the Almshouses and rear of the school will be undertaken on 9 July 2022.
- Neighbourhood Speed Watch Group – Councillor M Gray to contact with regards to the release to the Council of the speed gun. Mill Road and Back Lane speed survey to be monitored.
- Playground report - A report had been received with all matters found to be in order. A quotation for minor works has been received and would be referred for consideration at the next meeting.
- Fallen Tree – The Common – Awaiting TPO and maintenance agreements to be made. Assessment of the site has been recorded by Sharon Hosegood Associates.

## **22-148 Administrative**

- a. Stock Parish Council Website – The Council noted that Heybridge creative had been appointed to supply a revised website at a cost of £2300. Councillor M Taylor requested that the domain name lie within the ownership of the Council.
- b. Training – APM, Annual Meeting and Newsletters – 15 March 2022 – The Clerk tabled a written report.
- c. Annual Parish Meeting – Monday 25 April 2022 – 6.30pm Cricket Pavilion. The Clerk advised that presentation from the Essex Police Community Team had been

secured – Further presentations to be made by Stock Neighbourhood Watch and Stock Windmill Project. Councillor M Rolph to provide display material on Where Does the Water Go and Community PCSO volunteer schemes.

**22-149 Presentation – S Type Security & Solutions**

The Council discussed further details received as to the working practices, viability and costs of the potential service. Councillors agreed that the service being provided by the community Neighbourhood watch volunteers was both comprehensive and very effective with over 500 members.

**RESOLVED:** Councillor J Walter to contact the Chairman of the Neighbourhood Watch to appraise the group of the presentation received from S Type Security & Solutions and report back to Council prior to any further undertaking of services.

**22-150 Any other Business**

Members were invited to report any matters arising/received following the published date of the agenda. All matters requiring a resolution to be tabled at the next meeting.

- Councillor J Walter – Purchase of Doggy Bags for community use. Clerk to investigate prior purchase detail.

The Annual Parish Meeting will be held on Monday 25 April 2022 – 6.30pm  
Stock Cricket Pavilion

The Annual Meeting of the Parish Council will be held on  
9 May 2022 7.00pm – Stock Village Hall CM4 9NF

There being no further public business to be transacted, the Chairman closed the meeting at 9.09pm.

Signed Chairman .....

Dated .....