

STOCK PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING
HELD AT STOCK VILLAGE HALL, STOCK
ON MONDAY 14 MARCH 2022 at 7.00pm
Formal acceptance will take place at the next Council Meeting

Present:

Chairman: Councillor P Fenwick

Councillor J Millernas

Councillor S Porter

Councillor M Rolph

Councillor M Taylor

Essex County Councillor/Chelmsford City Councillor (ECC/CCC) - Councillor I Grundy

Officers:

Mrs N Caton – Clerk

Public: 11 members of the public present

22-119 Chairman's Welcome

The Chairman opened the meeting and welcomed members of the public present.

22-120 Apologies for Absence

Councillor M Gray and Councillor J Walter

RESOLVED: Accepted.

22-121 Declaring of Interests

Councillor M Taylor declared a non-pecuniary interest in Agenda items 22-126d.

22-122 Public Participation Session with respect to items on the Agenda

Members of the public were invited to address the Council. The following items were raised.

- Speed and Parking - Swan Lane, Cambridge Close and Austin Drive. Proposed School Street Scene Project - All matters referred to Agenda items 22-125a/b
- Planning Application 22/00186/FUL - A resident provided information to the case for consideration at Agenda item 22-123c
- Stock Windmill - A short presentation was given by Mr E Adshead-Grant regarding proposed initial funding sources for site development, Stewardship under potential Leasehold and contracted repairs and maintenance required. Agenda item 22-127b.

At the Chairman's discretion and Council agreement Agenda item 22-125d was brought forward.

22-125 Highways and Maintenance

- d. CCTV - The Council welcomed Mr S Clarke - Chelmsford City Council and Maldon District Council Public Protection Officer. An informative discussion on CCTV was undertaken. Over 400 cameras are centrally monitored in Chelmsford which has more recently expanded to include cameras placed in Parish areas such as Writtle, Runwell and Broomfield. Central Officers currently offer a design and named recommended contractor free of charge. However, parish councils are expected to

fund the installation of the CCTV system.

7.06pm *ECC/CCC Councillor I Grundy joined the meeting*

The positive effect on dispersal of antisocial behaviour, theft and drug related crime that installation of CCTV into a community was discussed. The cost of units has decreased and now lies within the reach of limited budget; however, the cost of connectivity remains a concern should exit suitable street furniture not be in place to support a power supply. This could be addressed by the implementation of wireless connection to a central agreed hub via a secure server. Installations under the new rapid deployable camera system accessed by 4G signal is now available. £800 per unit, per annum for data download.

It was confirmed that CCTV data cannot be used as part of the Essex Police speed system. A speed data option could be provided by installation of an Automatic Number Plate Recognition (ANPR) camera but that Stock Village would not be classified a priority area for deployment. The deployment and deterrent of Average Speed Cameras (ASC's) could also be considered as a cost-effective option as supported by the Essex Road Partnership. Approximate cost £4000 per camera with police supported issue of penalty notices.

ECC/CCC Councillor I Grundy informed the Council of the 'Vision Zero' Government project to eradicate death and serious injury by 2040 currently being rolled out.

It was reported by Council members that volunteers to the Stock Community Speed watch scheme had dwindled in number.

It was reported that a proposed reduction in speed limit to 20mph from 30mph (Traffic Regulation Order (TRO) within Stock High Street would not be supported as the highway forms part of a designated Emergency Route.

Councillors reported that speed within the area had appeared to increase since the relaxation in COVID-19 regulation and that the 'pinch-point' in the High Street close to the village shop was of concern regarding heavier and larger commercial use.

RESOLVED: The Council unanimously agreed to accept the offer by Mr S Clarke to assist with a Bid to the Safety Fund. The potential of dispersal of parking matters.

ECC/CCC Councillor I Grundy to investigate areas currently using Average Speed Cameras and report on the Maldon High Street proposal for temporary 20mph at the next meeting.

The Chairman thanked Mr S Clarke for his attendance and informative presentation.

7.35pm *Mr S Clarke and ECC/CCC Councillor I Grundy left the meeting.*

22-123 Planning Matters

- a. 18/00719/S73/1 - Lushill, 22 Common Road, Stock Ingatestone CM4 9LY - Condition 2 - Hard and Soft Landscaping.

RESOLVED: Comment published by Tree and Listed Building/Conservations were noted and a no comment submission agreed. It was noted that the development had already commenced and that a condition of hand-dig on Common land should be undertaken.

7.37pm *Two members of the public left the meeting and ECC/CCC Councillor I Grundy joined the meeting.*

- b. 21/01907/FUL - Land adjacent Bungalow, Stock Hill Farm, Stock Road, Stock Ingatestone - Demolish existing barn and construct new dwelling. New formation of access.

RESOLVED: No objection.

- c. 22/00186/FUL - Cockshill Cottages, Swan Lane, Stock Ingatestone - Retrospective

application for two storey front extension, two storey side extension, part single, part two storey rear extension and loft conversion with dormer to rear.

RESOLVED: Objection.

7.52pm *A member of the public left the meeting.*

d. 22/00219/FUL - Longmead, Ingatestone Road, Stock Ingatestone CM4 9PD - Erection of outbuilding and installation of a new entrance gate.

RESOLVED: Concerns raised.

e. 22/00251/FUL - Agricultural Buildings at Farrows Farm, Stock Road, Stock Ingatestone - Retrospective application for the construction of agricultural farm gates and widening of existing vehicle access.

RESOLVED: Objection.

f. 22/00306/FUL - Spruce Lodge, 17 Common Lane, Stock Ingatestone CM4 9LP - Single storey rear extension and single storey side extensions to North and South elevations. Proposed loft conversion with front and rear dormers. Front Porch.

RESOLVED: Objection.

g. 20/00312/S73/1 - 150 Mill Road, Stock Ingatestone CM4 9RU - Variation of condition 2 to approved planning application 20/00312/FUL. (Partial demolition of existing dwelling and retention of remainder as an annexe. Demolition of garage/gym. Construction of new detached house). To include three dormer windows to the rear elevation and use roof space as habitable accommodation

RESOLVED: The acceptance of the proposal by Conservation Officers was noted. No comment.

All comments of submission are public documents and can be viewed on the Chelmsford City Council [online planning portal](#) or by request to the Parish Council via the Clerk. clerk@stock-pc.gov.uk

ii A report of those planning matters referred to Council for information only was tabled.

iii Chelmsford City Council Planning decisions received between 15 February 2022 and 8 March 2022 was tabled. A full report of all planning application decisions can be requested by contacting the Clerk clerk@stock-pc.gov.uk

iv Planning enforcement notices received from Chelmsford City Council were noted. Councillor M Taylor informed the Council that Planning Enforcement Officers and Essex Highways had been made aware of the installation of a metal fence on Land North West of Buttsbury Lodge Cottages and Land between the Old King's Head and the Willowbrook Sports Club, Stock Road (B1007) Ref SRPL6321325.

v It was noted that individual Councillor members had attended the Buttsbury Lodge Farm Public Consultation Exhibition held on 19 February 2022.

22-124 Confirmation of Minutes

RESOLVED: The minutes of the meeting held on 14 February 2022 were agreed and signed by the Chairman as a true and accurate account of the proceedings of the meeting.

22-125 Highways and Maintenance

a. Parking – A report on the South East Parking Partnership (SEPP) meeting held on 24 February was tabled. In attendance ECC/CCC Councillor I Grundy, Councillors P Fenwick, M Gray, M Taylor. Mr R Panter - Enforcement Operations Manager (SEPP) and Traffic regulation Officers.

RESOLVED: To investigate the following locations and recommended requirements

- Location 1 - B1007 High Street junction with The Paddock. Issue: Visual

obstruction when accessing the B1007 - Requirement: Junction protection double yellow lines (No waiting at any time).

- Location 2 - B1007 High Street junction with The Square. Issue: Visual obstruction and causing congestion. Requirement: Extension of existing double yellow lines (No waiting at any time).
- Location 3 - Access Road from B1007 High Street to The Square. Issue: All day parking, congestion and parking on junctions. Requirement: Junction protection double yellow lines (No waiting at any time) and also consideration for limited waiting or one-hour restriction to deter all day parking.
- Location 4 - Swan Lane. Issue: School parents causing congestion and damage to property. Requirement: School Keep Clear (SKC) to be signposted with TRO and single yellow line to match SKC times to be extended along up to no 8.
- Location 5 - B1007 High Street junction with Back Lane. Issue: Parking next to no 38 causing congestion and danger. Requirement: Junction protection double yellow lines (No waiting at any time).
- Location 6 - Back Lane junction with Cambridge Close. Issue: School parents parking on junction. Requirement: Junction protection double yellow lines (No waiting at any time).
- Location 7 - Austen Drive junction with Cambridge Close. Issue: School parents parking on junction. Requirement: Junction protection double yellow lines (No waiting at any time).
- Location 8 - The Square junction with Mill Road (Outside The Bear Public House). Issue: Visual obstruction and causing congestion. Requirement: Extension of existing double yellow lines (No waiting at any time).
- Location 9 - The Square junction with Mill Road (Outside no 17). Issue: Visual obstruction and causing congestion. Requirement: Extension of existing double yellow lines (No waiting at any time).
- Location 10 - Mill Road from The Bear Public House to opposite 40. Issue Visual obstruction and causing congestion. Requirement: Extension of existing double yellow lines (No waiting at any time).

RESOLVED: All Council members to seek support for the above (unguaranteed) proposals by affected residents in the area together with Ward Councillor I Grundy and Councillor R Whitehead agreement. To complete forwarded forms of application and petition to forward to the TRO department.

SEPP Officers to approach the school to request a re-introduction of the walking bus project under a new Schools 3PR project and to set out enforcement of the yellow lines along Back Lane by parents and children that attend the school.

- b. Speeding – Please refer to Agenda item 22-125d as brought forward.
- c. Village Gateways – Councillor P Fenwick reported that the proposal to install decorative pumps at the village gateways had met with some resistance by the Chelmsford City Council Conservation department. The matter has been referred to Essex Highways.

RESOLVED: Councillor P Fenwick to continue to liaise and report to the next meeting.

- d. CCTV - Please refer to Agenda item 22-125d as brought forward.

22-126 Environment

- a. Hankins Wood – Councillor P Fenwick reported that a maintenance plan will be completed by the end of the week so that the proposed lease can be progressed.

RESOLVED: Agenda item deferred for further discussion. Councillor P Fenwick to circulate the report to all Council members. ECC/CCC Councillor I Grundy to

provide a verbal report to the Chelmsford City Council Legal Department.

20.24pm *Four members of the public left the meeting.*

- b. The Common – Tree Survey – A report of fallen and damaged trees on The Common as a result of Storm Dudley (16-17 February 2022) and Storm Eunice (18 February 2022) was tabled. Emergency works to survey, cut and remove a T1 Hornbeam close to the property known as No 9 Common Road have been undertaken.
- c. Tree Planting – Councillor S Porter reported that key available green spaces are currently being identified for the proposed planting of 7 trees throughout the village.
RESOLVED: Councillor P Fenwick to investigate the purchase of semi-mature trees under a community grant scheme of £1000. Applications for grant funding close at financial year end. Suggested 2x Hornbeam and 1 x Liquid Amber specimens to be purchased if grant is successful.
Agenda item deferred to the next meeting. Councillors S Porter and J Walter to provide a plan of suitable areas for consideration. To liaise with Sharon Hosegood Associates for professional opinion if required.
- d. The Common - Drainage and Car Park Project. Councillors noted the proposed application documents prepared by Sharon Hosegood Associates. Councillor M Taylor requested that the planning application be completed in the name of Stock Parish Council. Councillor M Taylor asked if the land owner and Stock and Buttsbury Bowling Club had been formally contacted with regard to the project.
RESOLVED: Council to formally correspond with the interested parties. To investigate any historical management terms and conditions entered into by the Parish Council and the named owner of the site.
- e. Bench – Mill Road – Councillor S Porter advised that repairs to the bench in Mill Road were in hand. The offer of assistance from a member of the public had been considered but that local supply of materials may have already been secured.
- f. Village Gateway Enhancements - Please refer to Agenda item 22-125c
- g. Where does the Water Go Project – Councillor M Rolph advised that a local resident had registered their interest in becoming a volunteer under the project. Contact with Writtle Collage for volunteers had also been made and that notices would continue to be posted to the village notice boards.
RESOLVED: Councillor M Rolph to continue to report to Council on any matters of progress.
- h. Love Where You Live - Chelmsford City Council Initiative.
RESOLVED: Clerk to make submission for clearance of greensward near to Vernon Corner and Dakyn Drive and road/pathway sweeping to both entry points to the village.

22-127 **Community Initiatives and Events**

- a. Rural Community Council of Essex – RCCE - Affordable Housing for local people in Stock – Councillor P Fenwick reported that 147 complete questionnaires had been returned. The deadline for submission being 31 March 2022.
RESOLVED: The Clerk to post a reminder to submit on social media and post to notice boards.
- b. Stock Windmill – Asset of Community Value – Please see Agenda item 22-122. Item of discussion brought forward.
RESOLVED: Clerk to invite a representative of the Friends to speak at the APM to be held on 25 April 2022.
- c. Community Specials – Councillor M Rolph reported that 2 members of the public

had come forward as volunteers for the Community Specials Posting.

RESOLVED: To continue to regularly advertise on social media and post to notice boards. To monitor progress of potential candidates.

- d. Jubilee – June 2022 - Councillor S Porter reported that progress was being made for the 4 June 2022 community celebrations which will follow the official lighting of the Stock Beacon on the evening of 3 June 2022. It was noted that musical entertainment for evening entertainment had not as yet been secured. Teams for the Tug of War were currently being signed for the competition and that the Dog Show would be proceeding. Councillor J Millernas requested if side stalls would be in attendance. Councillor S Porter stated that no provision would be made.

RESOLVED: Working Party to provide a timetable of events and update report at the next meeting. Editorial/advertising space for the Stock Press has been booked (Deadline for submission 10 April 2022).

- e. Christmas Fayre 2022 - Councillor P Fenwick and Councillor M Taylor to form part of the working party.

RESOLVED: Agenda item deferred. Further membership of a working party to be agreed.

- f. Neighbourhood Plan

RESOLVED: Item deferred.

- g. Activities on The Common - A request to erect a gazebo for cake sales to raise money for The Red Cross and the UNICEF Ukrainian Fund was tabled.

RESOLVED: Unanimously agreed.

22-128

Finance

- a. Bank Balances

RESOLVED: Agreed in the following sums as at 28 January 2022.

Barclays Business Current Account £ £97,077.19

Barclays Savings Account £87,938.42

Petty Cash £A30.68

- b. The Monthly Schedule of Accounts Payable February 2022 was agreed for signature.

BACS Transfers will be transacted for the following items.

- Sharon Hosegood Associates - Tree/Planning Reports £1751.86
- C R Swift Landscaping - Grass Cutting £4653.41
- C R Swift Landscaping - Emergency Tree Works - The Common £1656.30
- C R Swift Landscaping - Stock Hill Fencing and Clearance works £1044.00
- C R Swift Landscaping - Car Park (All Saint's Church) £456.00
- EALC - Councillor Training Days 1 and 2 - Councillor M Taylor £216.00
- EALC - Annual Parish Meeting and Newsletter Training - Clerk £108.00 - Bursary 75% rebate to be repaid by 31 March 2022.
- Chelmsford City Council - Election Fees May 2021 £2380.48
- Wicksteed Leisure Ltd - Playground report £72.00
- Staffing - £1575.14*

Councillor M Taylor queried the works undertaken to the car park (All Saints Church).

RESOLVED: It was proposed by Councillor M Rolph, seconded by Councillor that payment be made. Council agreed.

- c. Finance and Accounting Package - The Clerk tabled a quotation, dated 8 March 2022, for cloud support services required for the installation of the Alpha system due to the make of the Clerks computer as provided.

The Clerk confirmed that one years of back keying for the period 2021-22 accounts

would be undertaken in support of the annual audit. Training to accompany the installation and input of data.

RESOLVED: A monthly fee of £29.75 + VAT. Fee invoiced annually was agreed.

22-129 Essex County Council/Chelmsford City Council Report

ECC/CCC Councillor Ian advised the Council of the following:-

- The Army and Navy roundabout (Chelmsford) will be tabled as an agenda item at the North Chelmsford Bypass meeting to be held next month.
- The Governance meeting to be held on 22 March 2022 will discuss any proposed parish council boundary amendments.
- A request for the Council to consider the employment by the Council of a Handyman.
- Clearance of the Stock Village Pond - request for the Council to support in the forthcoming financial year.
- Annual Parish Council Meeting - Apologies received.

22-130 Chairman's Report

No report was received.

22-131 Clerk's Report

The Clerks written report was noted.

- Co-option of Parish Councillors - To be advertised on social media, notice boards and Stock Press
- Finance - An update on the banking mandate authorisation was requested.
- Commemorative Plaque - HRH Duke of Edinburgh - Councillor S Porter agreed to install.
- Neighbourhood Speed Watch Group - The whereabouts of the Speed Gun was now confirmed. Mill Road and Back Lane speed survey to be monitored. Councillor M Gray.
- Playground report - A report had been received with all matters found to be in order. A quotation for minor works (dated 28 February 2022) had been received and would be referred for consideration at the next meeting.
- Stock Cares - confirmation that the group have confirmed that there is no requirement for promotion of the services on the parish council social media network.
- The removal of the Litter bin base to the rear of the Stock Church of England Primary School had been successfully undertaken. Contact details of the contractor to be retained by the Clerk for any future small plans of work.
- Nominations for the National Association of Local Councils Star Award are welcomed for submission by 27 May 2022.
- Keep Britain Tidy - Great British Spring Clean – 25 March 2022 – 10 April 2022
- Stock Press - Councillor M Taylor made submission for the April edition. Councillors P Fenwick and S Porter to make submission for the May edition by 10 April 2022.
- *Notification of the National Association of Local Councils National Salary Award 2021 - Pay agreement by the National Joint Council for Local Government Services (NJC) applicable from 1 April 2021. Payment revision to be recorded at the next meeting under Confidential matters.
- Notification of Private Event to be held 11-12 June 2022 - Clerk to respond with contact points for Licencing and Regulation.
- Training - The Clerk will attend the following:-
 - 15 March 2022 - Understanding the Annual Meeting, Annual Report and

Newsletter Course.

- 17 March 2022 - Alpha Finance Package installation and data input.

22-132 Administrative

- a. EALC - Councillor Training - Day 1 (22 February 2022) and Day 2 (8 March 2022)
Councillor M Taylor tabled a verbal report stating that the course had been most informative and had re-enforced understanding of Council practice. A copy of the Good Councillors Guide had been obtained for point of reference.
- b. Stock Parish Council Website - A number of Councillors indicated they had not been able to view the revised draft proposal from the link provided. The Clerk reported costings for support and provision from Heybridge Creative had not been received as of close of office business and deferred to the Chairman for any information received. The Chairman indicated a cost of £200 per month over a period of 1-2 years.

RESOLVED: The Council made recommendation to accept £200 per month with further investigation as to the time period to be carried out.

22-133 Presentation – S Type Security & Solutions

The Council welcomed the very informative presentation. The service provider has worked since 2008 with a number of Parish Councils (i.e. Rawreth, Writtle and Rettendon) providing security, speed watch facility and unmarked car patrols to combat local crime. The company are insured and SIA licensed.

RESOLVED: A quotation for services provided to be forwarded to the Clerk for further discussion.

22-134 Any other Business

Members were invited to report any matters arising/received following the published date of the agenda. All matters requiring a resolution to be tabled at the next meeting.

- Councillor J Millernas - report that the bridge on FP43 had recently been renovated. ECC/CCC Councillor I Grundy to ask for costings to replace/maintain the bridge on FP45.
- Councillor M Rolph - A revised quote in respect of fence painting at Dakyn Drive had been received and would be circulated for consideration.
- Councillor S Porter - To liaise with Councillor J Walter to undertake a Spring Litter Pick - date to be confirmed.

The next Council Meeting will be held on
11 April 2022– 7.00pm – Stock Village Hall CM4 9NF

There being no further public business to be transacted, the Chairman closed the meeting at 9.49pm.

Signed Chairman

Dated

DRAFT