



The Tythe Barn, High Street, Stock, Essex CM4 9BU

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MINUTES

Minutes of the meeting held on Monday 15th March 2021 at 7:00pm over Zoom Meetings.

The meeting began at 7:00pm.

Present: Cllrs. O'Connor, Millernas, Porter, Walter, Gray & Grundy

Apologies: Cllr. Winn and Cllr. Johnson

In the Chair: Cllr. Fenwick

ITEM	DESCRIPTION	ACTION POINTS
1	Apologies for absence Apologies for absence were received from Cllr. Winn and Cllr. Johnson.	- None.
2	Declaring any personal or prejudicial interests No personal or prejudicial interests were declared.	- None.
3	Democratic time No questions were raised by the parishioners in attendance.	- None.
5	Planning Matters: a. Ref. No: 21/00262/FUL: Crondon Park Golf Club, Stock Road, Stock, Essex All Councillors were in agreement: No comment. b. Ref. No: 21/00223/FUL: Newnham House, Ingatestone Road, Stock, Essex All Councillors were in agreement: No comment. c. Ref. No: 21/00133/FUL: 5 Ship Cottages, Stock Road, West Hanningfield, Essex CM2 8LA All Councillors were in agreement: No comment. d. Ref. No: 20/01804/FUL: 59 Well Lane, Stock, Ingatestone, Essex SPC do not support this application. This is an overdevelopment of the site, would endanger trees, and does not fit with the street scene or conform with VDS. e. Ref. No: 20/01972/FUL: Aircraft Hangar 1, Brock Farm, Ingatestone Road, Stock, Essex SPC agree with the principle of this application but would still question the proportion of the windows and doors as last commented. These have not been addressed in these amendments.	

	<p>f. Ref. No: 21/00143/FUL: Site At 6 Well Lane, Stock, Ingatestone, Essex A parishioner spoke on behalf of the neighbours on Well Lane who wanted to object to the application. The parishioner explained that the size and scale would appear poorly in the context of the road and would impose on the neighbouring houses. There were also drainage concerns and water run-off was expected to affect the neighbouring property. The parishioner finally explained that they are not against the principle of development should it comply with the appearance and character of the area.</p> <p>All Councillors were in agreement: SPC do not support this application; This is an overdevelopment of the site, does not harmonise with the character of the neighbouring properties, the nature of the open sites creates the urbanisation of a rural lane and does not conform with the VDS. SPC would also question the discharge of surface water onto the highway as the site is on a hill and a soakaway would not suffice.</p> <p>g. Ref. No: 21/00372/FUL: Stock Football Club, Mill Lane, Stock, Essex All Councillors were in agreement: No comment.</p> <p>h. Ref. No: 21/00308/FUL: Oaklands Farm, Goatsmoor Lane, Stock, Ingatestone All Councillors were in agreement: No comment.</p> <p>i. Ref. No: 21/00252/FUL: Merretts, Mill Lane, Stock, Ingatestone All Councillors were in agreement: No comment.</p> <p>j. Ref. No: 20/00935/OUT: Agricultural Building, Imphy Hall, Back Lane, Stock, Ingatestone Planning matter has been dismissed.</p> <p>Additional planning matters discussed:</p> <p>k. Ref. No: 21/00448/REM: Land Rear Of 4 The Lindens Stock Ingatestone All Councillors were in agreement No comment.</p> <p>l. Ref. No: 21/00299/CLOPUD: 3 Valentines Stock Ingatestone CM4 9LS All Councillors were in agreement: No comment.</p> <p>m. Ref. No: 20/00773/S73: Elizabeth Cottage Mill Road Stock Ingatestone CM4 9RG All Councillors were in agreement: No comment.</p>	<p>- Cllr. Fenwick to upload comments to Planning Portal.</p>
6	<p>Councillors delegated duties and discussion items.</p> <p>Cllr. Gray - Roads and Parking Cllr. Gray discussed his meeting with Spencer Clarke, the link CCTV representative, regarding the cost and locations of CCTV cameras. The total first year cost which would include the 6+ camera server, 8 terabit storage, 6 cameras, estimated electricity supply and business Broadband came to £22,744.00. The ongoing maintenance cost and insurance is yet to be determined. Cllr. O'Connor raised a concern regarding implications for GDPR. Cllr. Gray highlighted that CCC would be responsible for managing the regulations associated with the cameras. Cllr. Fenwick questioned the use of mini servers for camera signal that would be affected by trees. Cllr. Gray highlighted that we would need to establish camera locations before this would be considered. Cllr. Gray's suggestions for the locations of CCTV instalment outside included outside All Saint's Church, on the junction of The Square and Mill Road, outside Our Lady and</p>	

<p>St Joseph, outside the Village Hall, and at the Common car park. Cllr. Gray asked for Cllrs. to consider the location of the 6th camera.</p> <p>Cllr. Millernas questioned if the Village Hall had responded to the proposal of CCTV camera instalment. Cllr. O'Connor explained that we are yet to hear back, and Cllr. Fenwick highlighted that they are still pursuing the gates instalment.</p> <p>Cllr. Gray highlighted that the cameras would be monitored 24/7 and would be in direct contact with the police.</p> <p>All Councillors were in support of the suggested camera locations and the cost of the camera. Cllr. O'Connor also suggested putting up signage informing parishioners that CCTV was operating. Cllrs. were in agreement that this could also act as a crime deterrent.</p> <p>Cllr. Fenwick asked about the ability to update the CCTV software. Cllr. Gray highlighted that there should be no problem with regards to upgrades and future-proofing. The CCTV should also be able to read number plates in the dark.</p> <p>It was agreed that Cllr. Gray would delegate authority to Cllr. Fenwick and Cllr. O'Connor, and once SPC have established the locations of the CCTV cameras the instalment could be pursued.</p> <p>Cllr. O'Connor - Events and Leisure</p> <p>Cllr. O'Connor highlighted that the bridge onto the Common has been removed from 9 Common Road.</p> <p>Cllr. O'Connor explained that she had not yet heard from Andrew Turk from the development on the front of his building site.</p> <p>Cllr. O'Connor also highlighted that she had contacted Stock Surgery about providing money for mental health, but was yet to hear back from them.</p> <p>Cllr. O'Connor also highlighted that she was yet to cash in £40 into SPC account. Cllr. Millernas had another £40 to pay into the SPC account and would give this to Cllr. O'Connor.</p> <p>Cllr. O'Connor also raised that she had frequent contact from a parishioner regarding the drainage in Stock, and was yet to contact ECC and would be in contact with Cllr. Fenwick regarding the drainage.</p> <p>Cllr. O'Connor questioned Cllr. Gray as to whether he had received an update about the Dakyn Drive fences. Cllr. Gray had not, and agreed to follow this up.</p> <p>Cllr. Porter- Village & Open Spaces</p> <p>Cllr. Porter explained that she had sent a Tree Preservation Order (TPO) for 4 of the trees down Back Lane and is yet to get a response.</p> <p>Cllr. O'Connor asked about the ditch that had been dug at the bottom of Back Lane and raised a concern regarding the root system for one of the trees. Cllr. Porter explained that the tree mentioned was one of the trees to be considered for a TPO.</p> <p>Cllr. Millernas asked if the trees are owned by Essex. Cllr. Porter thought it was owned by the farm, but agreed to look into the ownership.</p> <p>Cllr. Porter had also been in contact with Essex Badger Protection Society regarding a large badger set in the bank, and explained that Essex Badger Protection Society were keen to look at the area once lockdown restrictions alleviated. If SPC were able to get this land protected, any damage would warrant calling the police. Cllr. Porter had taken photos of the bank, and Cllrs. were in agreement to pursue this as a Parish Council.</p>	<p>- Cllr. Fenwick and Cllr. O'Connor to pursue the CCTV proposal.</p> <p>- Cllrs. to consider CCTV placement.</p> <p>- Cllr. O'Connor to pay £80 into SPC Bank Account.</p> <p>- Cllr. O'Connor to contact ECC regarding drainage.</p> <p>- Cllr. Gray to follow up Dakyn Drive fencing.</p> <p>- Cllr. Porter to look into tree ownership.</p> <p>- Cllr. Porter to pursue Badger Protection on Back Lane.</p>
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<p>Regarding Back Lane and the damage to the trees and banks, Cllrs. agreed that the Parish Council would send a letter to the landowner and tenant, as the tenant had previously been unresponsive. The letter would illuminate the concern from parishioners and Stock Parish Council regarding the damage to the land and reiterate that SPC would assist with access needs and support the stabilisation of the banks and protection of the trees. It was agreed that Cllr. O'Connor would draft the letter and send the letter to the Cllrs. for approval.</p> <p>Cllr. O'Connor also wanted to highlight that many parishioners had raised concerns regarding the land use down Back Lane, and that going forward all parishioner meetings should have at least two Councillor's present and make a meeting note of what was said with a record of the time and date. All Cllrs. were in agreement.</p> <p>Cllr. Porter also explained that she had sent a letter to 32 Mill Lane regarding the planting of laurels in the drainage ditches and had not yet heard anything back. Cllr. Grundy suggested taking this matter to enforcement at Chelmsford City Council since a letter had already been sent. All Cllrs. were in agreement.</p> <p>Cllr. Walter – Grant Applications Cllr. Walter confirmed that she would send out the letter from the Fire Service regarding Back Lane to the Cllrs.</p> <p>Cllr. Walter highlighted that she had purchased litter bin bag holders for litter picking and would send the Clerk the invoice. Cllr. Walter also suggested setting up a Facebook page for parishioners who were interested in litter picking and provide updates on the locations that had been cleared or needed attention. All Cllrs. were in support.</p> <p>Cllr. Millernas – Footpaths & Countryside Cllr. Millernas asked Cllr. Gray if there was any update on the 20mph limit. Cllr. Gray explained that he was still working on the proposal and would provide a paper update for the Cllrs.</p> <p>Cllr. Millernas also discussed the map, and Cllr. Fenwick highlighted that the new map with amendments had been sent to Cllr. Millernas. Cllr. Millernas further explained that the cost for 2000 copies of maps would cost £495 and 5000 maps would cost £695. All Cllrs. were in agreement that purchasing 5000 maps would be more economical.</p> <p>Cllr. Millernas discussed the gate on the footpath between Dakyn Drive and Swan Lane which had been faulty. Cllr. Millernas explained that he had worked on the gate and it could now open and close.</p> <p>Cllr. Millernas also asked Cllr. Grundy when it was likely that the bridge on the footpath from Ramsey Tyrells to the Brook would be installed. Cllr. Grundy was unsure and agreed to look into this.</p> <p>Cllr. Fenwick – Chairman Cllr. Fenwick explained that the installation of the posts in Stock were not complete, and the posts were yet to be installed around the War Memorial, small green on the other side of the Paddocks, and around the boundary around the location of the previous Bishop's Offices.</p> <p>Cllr. Fenwick highlighted that he had met with a parishioner regarding the drainage around the Common. Cllr. Fenwick explained that the cost of the proposed drainage solution is yet to be determined, which could involve a French Drain around the ditch</p>	<ul style="list-style-type: none"> - Cllr. O'Connor to draft letter. - Cllr. O'Connor to send drafted letter to Cllrs. - Cllr. Porter to contact CCC enforcement team. - Cllr. Walter to send letter to Cllrs. - Cllr. Walter to send invoice to Clerk. - Cllr. Walter to pursue setting up Facebook page for litter picking. - Cllr. Gray to provide 20mph update to Cllrs. - Cllr. Millernas to purchase maps. - Cllr. Grundy to follow up on the instalment of the bridge.
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	<p>area running towards the Doctor's Surgery under the road, and out to the fields beyond. The other part of the ditch would run around the boundary of the Common past the swings, down through the backs of the gardens of Common Lane. Cllr. Fenwick highlighted that Swift would undertake a survey of the land in the following week or two, and would report back with the quotation to the Cllrs. in the next meeting.</p> <p>Cllr. Fenwick also highlighted that Stock Parish Council could purchase an original red telephone box for the use of defibrillators or small libraries. Cllrs. were in agreement that Cllr. Fenwick would organise the purchase and would decide on the appropriate location at a later date. Cllr. Fenwick also agreed to contact Michael Hirst to ensure SPC could install the structure as it is over 1m.</p>	<ul style="list-style-type: none"> - Cllr. Fenwick to provide drainage quotation at the next SPC meeting. - Cllr. Fenwick to arrange for telephone box purchase. - Cllr. Fenwick to contact Michael Hirst.
7	<p>Clerks Report and General Correspondence.</p> <p>The CLERK informed Cllrs. that contact had been made with the Rural Housing Enabler who would likely attend the next SPC meeting. The CLERK would arrange for this.</p> <p>The CLERK also asked Cllrs. if there were any other locations to add for the 'Love Your Parish Day's' Street Care service. Cllrs. were happy with the locations suggested previously.</p> <p>The CLERK also highlighted that the Census Engagement Team had sent resources to post on the Parish Council social media to encourage participation. Cllrs. agreed for the CLERK to send the resources to Cllr. Porter who would arrange for these posts.</p> <p>The CLERK informed Cllrs. that contact had been made with the landowner who owns the land behind the Dakyn Drive fence, and have received permission for works to cut back the vegetation that interferes with the fence.</p> <p>The CLERK also highlighted that the Vice Chair of the Essex Badger Protection Group had been in contact regarding damage to the main badger set in Hankin's Wood and had reported this to Essex Police. They were wondering if SPC were responsible for the Wood, and if SPC would consider installing a kissing gate to prevent cycle access and installing an information board to highlight that cycling is prohibited to protect the ancient woodland. The CLERK had informed them that until SPC are made responsible for the Woods, CCC are responsible and would need to be contacted to make these changes. Cllr. Grundy also agreed to contact CCC regarding the Hankin's wood lease.</p> <p>The CLERK also informed the Cllrs. that the Conservation Volunteers would clear the pond on the 31st March 2021 for a cost of £230.</p> <p>The CLERK also raised a concern from a parishioner regarding overflowing bins around Stock, and particularly around the Hoop. Cllr. Walter explained that she had been in contact with CCC to report the issue which has since been resolved.</p> <p>The CLERK raised another concern from a parishioner who was concerned about the frequent use of HGV's along Furze Lane which was causing damage to the trees and the road on a daily basis, and wanted SPC to consider a 7.5 tonne weight limit for the road. Cllr. Walter highlighted that photographic evidence would be needed for Essex County Council to consider the need for a weight limit. Cllrs. agreed for the CLERK to contact the parishioner regarding photos of the road damage, and inform the parishioner that they could report this issue using the Essex County Council website.</p>	<ul style="list-style-type: none"> - CLERK to contact Rural Housing Enabler. - CLERK to submit Love Your Parish Day's form. - CLERK to send Cllr. Porter Census resources. - Cllr. Porter to organise census posts. - Cllr. Grundy to contact CCC regarding the Hankin's Wood lease. - CLERK to inform parishioner on discussion and suggest submitting photos to ECC.

	<p>On behalf of a parishioner, the CLERK asked Cllrs. if the parishioner would require permission to advertise their business using a 60cm X 40cm sign in a raised planting pot outside of their home. Cllr. Porter highlighted that this would depend on their address. Cllrs. agreed for the CLERK to contact the parishioner for this information and would send to Cllr. Fenwick to identify if permission was needed.</p> <p>The CLERK also raised a concern from a parishioner regarding littering on the verges on Downham Road and Mill Road, the parishioner had suggested placing 'take your litter home with you' signs. Cllrs. were in agreement that additional signage would not make much of a difference, and Cllr. O'Connor highlighted that these matters could be address in the Litter Picking page to be set up by Cllr. Walter.</p>	<p>- CLERK to contact parishioner for address.</p> <p>- CLERK to provide update to parishioner</p>
	<p>Matters Arising.</p> <p>Cllr. O'Connor highlighted that the deadline for the Chelmsford Community Governance Review was approaching on the 18th March 2021. Cllrs. agreed that no comments needed to be made.</p> <p>Cllr. Walter also requested permission to tidy up the sign posts and plant pots near the War Memorial. Cllrs. were in agreement for Cllr. Walter to proceed with this. Cllr. Walter also highlighted that SPC should consider removing the fencing from the back of the Common. Cllrs. agreed to look and take photos of the area for changes to the Common to be discussed in the next meeting.</p>	<p>- Cllr. Walter to proceed with tidy up of War Memorial area.</p> <p>- Cllrs. to take photos of Common area.</p>
8	<p>Cheques to sign.</p> <p>Cllr. Fenwick discussed the cheques that had be signed / were to be signed: Payment to the Clerk - £792.00 Payment to Swift for installation of the posts- £9540.00 Payment to Heybridge Creative - £378.00 Payment to T SOLICITORS - £300.00</p> <p>Cllr. Fenwick highlighted that he was yet to receive a statement for the bank balances and would therefore discuss these in the next meeting.</p>	<p>- Cllr. Fenwick to arrange cheque signing.</p>
9	<p>Minutes of the last meeting.</p> <p>All Councillors were in agreement that the minutes of the last meeting were an accurate record of the meeting.</p> <p>Cllr. Fenwick confirmed he would sign the minutes to be uploaded onto the website.</p>	<p>- Cllr. Fenwick to sign minutes.</p>
10	<p>Date of next meeting.</p> <p>All Councillors were in agreement that the next SPC meeting will be held on the 12th April 2021.</p>	<p>- None.</p>

The Chairman closed the meeting at 8:55.

I declare that these minutes are a true record of the meeting.

Signed (Chairman):

Date:

Print Name: