



The Tythe Barn, High Street, Stock, Essex CM4 9BU

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MINUTES

Minutes of the meeting held on Monday 18th January 2021 at 7:00pm over Zoom Meetings.

The meeting began at 7:00pm.

Present: Cllrs. O'Connor, Millernas, Porter, Walter, Gray & Grundy

Apologies: Cllr. Winn and Cllr. Johnson

In the Chair: Cllr. Fenwick

ITEM	DESCRIPTION	ACTION POINTS
1	Apologies for absence Apologies for absence were received from Cllr. Winn and Cllr. Johnson. Apologies for partial absence were received from Cllr. Grundy.	- None.
2	Declaring any personal or prejudicial interests No personal or prejudicial interests were declared.	- None.
3	Democratic time No questions were raised by the parishioners in attendance.	- None.
4	CCTV Proposal Presentation. Spencer Clarke, the Public Protection Manager at Chelmsford City Council gave a detailed presentation about the proposed installation of CCTV cameras at the Village Hall and the Common Car Park. Spencer Clarke, Cllr. Fenwick and Cllr. Grundy had previously looked at these locations with the management director of the current provider, Link CCTV. The advantages of the installation of the 'Hikvision DarkFighter' CCTV Cameras are that the footage could be monitored in a 24/7 control room with access to the police airwave radio with access to communication with other agencies. The cameras can act as a crime deterrent, and can capture number plates and footage of perpetrators. The cameras have tilt and pan mobility and produce high quality images in very low light levels. They can operate wirelessly and encrypt the footage which can be accessed by Essex Police. The representative also highlighted that each server can operate up to 16 cameras. The representative highlighted that the mature trees around the site of the Common Car Park could pose an issue for wireless reception for the cameras. The representative therefore provided 2 separate quotations, one for the Stock Village Hall and one for the Common Car Park should the cameras be inappropriate for one of the suggested locations. The representative highlighted that Stock Parish Council would need to strike an agreement with the Cricket Club for the Common Car Park system.	

	<p>The cameras also require a power source, and would need a good broadband connection with a fixed IP address. If business broadband cannot be obtained, 4G routers with Sim cards can be installed. However, this would only provide around half an hour of air time per day.</p> <p>Cllr. Fenwick questioned the potential for AMPR systems to be installed in these locations. The representative suggested that SPC would need to work with Essex Police to install AMPR systems which could cost around £15-20,000 per site. The advantage would be that Essex Police would have immediate access to the footage from the force control room where the police could react instantly.</p> <p>Cllr. O'Connor asked whether the cameras could be moved to other parts of the village. The representative highlighted that every camera requires a power source, and therefore the proposed CCTV cameras would remain in a fixed location.</p> <p>Cllr. Millernas asked if the Village Hall were aware of this discussion. Cllr. Fenwick explained that this is yet to be discussed with the Village Hall, and contact will be made.</p>	<p>- Cllr. Fenwick to contact Stock Village Hall.</p>
	<p>Cllr. Walter questioned if the CCTV cameras would be on a different system to that of the AMPR cameras which go directly to Essex Police. The representative explained that Essex Police are using more wireless technology now, and there could be a connection to Stock. The representative also explained that the CCTV company and Essex Police have good communication.</p> <p>Councillors agreed to consider this information and come to a decision about the installation of CCTV at a later date.</p>	<p>- Cllrs. to discuss CCTV in next meeting.</p>
5	<p>Planning Matters:</p> <p>a. Ref. No: 21/00010/FUL: Kiln House, 15 Common Lane, Stock, Ingatestone, Essex, CM4 9LP All Councillors were in agreement: No Comment.</p> <p>b. Ref. No: 21/00027/FUL: Goatsmoor Farm, Goatsmoor Lane, Stock, Ingatestone, Essex, CM11 1HE All Councillors were in agreement: No Comment.</p> <p>c. Ref. No: 20/02007/FUL: Cockshill Cottages, Swan Lane, Stock, Ingatestone All Councillors were in agreement: No Comment.</p> <p>d. Ref. No: 20/02114/FUL: Our Lady and St Joseph Church, Mill Road, Stock, Ingatestone, Essex, CM4 9LN Cllr. Porter raised a concern about the suitability and size of the installation with the streetscape. Cllr. Gray raised a concern regarding the design of the railings.</p> <p>All Councillors were in agreement: Construction of gates to the entrance are acceptable but SPC question the railings to the wall which are not in keeping with the street scene.</p> <p>e. Ref. No: 20/02138/FUL: 18 Well Lane, Stock, Ingatestone, Essex, CM4 9LT All Councillors were in agreement: SPC would question the volume of the extension which is an overdevelopment of the site and the original building.</p> <p>f. Ref. No: 19/01486/DOC/1: Land Adjacent 27 High Street Stock Ingatestone Essex</p>	

	<p>All Councillors agreed that the area is a conservation area and Michael Hurst will be responsible for ensuring the development complies with the conservation area criteria.</p> <p>g. Ref. No: 20/01800/FUL: Land at Junction Of Honeypot Lane And Ingatestone Road, Stock, Ingatestone, Essex All Councillors were in agreement: SPC would question the size of the stable, the location in relation to the entrance and the length of the drive to access it.</p> <p>h. Ref. No: 20/01972/FUL: 1 Brock Farm, Ingatestone Road, Stock, Ingatestone, Essex All Councillors were in agreement: SPC agree with principal of this application but would question the proportion of the windows and doors in relation to the building.</p> <p>i. Ref. No: 20/02109/FUL: Heathfield, Dowsett Lane, Ramsden Heath, Billericay, Essex, CM11 1JH All Councillors were in agreement: SPC accept this in principal but would question the size of the building in relation to the pool.</p>	
	<p>j. Ref. No: 20/02107/FUL: Buttsbury Lodge Cottage, Stock Road, Stock, Essex, CM4 9PJ All Councillors were in agreement: No comment.</p> <p>k. Ref. No: 19/00452/NMAT/2: Former Home, Smallgains Lane, Stock, Ingatestone, CM4 9PP All Councillors were in agreement: No comment.</p> <p>l. Ref. No: 20/02054/FUL: 1 The Paddock Stock Billericay CM4 9BG All Councillors in agreement: SPC consider this to be an overdevelopment of the original building.</p> <p>Cllr. Fenwick raised a discussion regarding the erection of a stable block and hard standing fencing at a site adjacent to Stock Road on Stock Hill.</p> <p>Cllr. Porter highlighted there was a high level of concern from parishioners. The chairman of the Stock Neighbourhood Watch had been in contact with the tenant of the land who had explained that they had a 10-year lease for the 15-acre plot of land. The tenant had stated that they were planning on registering the site as a charity to care for 12-15 horses and was working with the RSPCA and Red Wings. As there is no power or water on the land, a caravan had been parked to provide shelter and refreshments when working.</p> <p>Cllr. Fenwick explained that planning permission was required for the erection of the stable as well as the hard standing, yet no planning application had been obtained. There was also a concern that the land is agricultural. Cllr. O'Connor had reported this issue to the Planning Enforcement team at CCC, and Cllr. Fenwick had reported this to Ben Atkinson.</p> <p>Councillors agreed that all possible action had been taken and SPC will be contacted by the Planning Enforcement Team with updates.</p>	<p>- Cllr. Fenwick to upload comments to Planning Portal.</p>
6	<p>Councillors delegated duties and discussion items.</p> <p>Cllr. O'Connor - Events and Leisure Cllr. O'Connor raised an issue reported by a parishioner regarding the overgrowth of Crondon Park footpaths. Cllr. Porter explained that highways had recently worked on the overgrowth and the problem was now resolved.</p>	

<p>Cllr. O'Connor also raised an issue that was occurring at the new build on 140 Mill Road where ditches appeared to be filled in with muddy deposits. This has been reported by SPC, and Cllr. Fenwick explained that he had received a response for the Planning Team and the issue was not a planning matter, but rather a drainage and water problem. Cllr. Grundy explained that this was the responsibility of the land owner.</p> <p>Cllrs. were in agreement that Cllr. O'Connor will contact the site developer first, and depending on the response Cllr. O'Connor will contact Essex Highways. Should this problem recur, SPC will consider a village wide strategy.</p> <p>Cllr. O'Connor discussed another issue raised by a parishioner regarding road use difficulties at the top of Whites Hill as a result of the building work parking. The parishioner also highlighted that the triangle had potholes, and the verge outside the building works needed to be restored and replanted. Cllr. Grundy suggested speaking to the manager on site. Cllrs. were in agreement for Cllr. O'Connor to contact the building developer regarding this issue.</p>	<p>- Cllr O'Connor to contact the site developer.</p> <p>- Cllr. O'Connor to contact the building developer.</p> <p>- Cllr. O'Connor to send vacancy document to Cllr. Fenwick.</p>
<p>Cllr. O'Connor also discussed the Councillor vacancy and that SPC needed to advertise the vacancy for 14 days. Cllrs. were in agreement to advertise the vacancy as soon as possible, and Cllr. O'Connor would send Cllr. Fenwick the relevant documentation to upload to the website.</p> <p>Cllrs. were also in agreement to leave the AGM meeting until May 2021.</p> <p>Cllr. Gray - Roads and Parking</p> <p>Cllr. Gray explained that he had been in contact with CHP regarding the parking on the greens at Dakyn Drive and Brookman's Road and was pursuing this issue. Cllr. Gray also explained that he was still pursuing the fence painting on Dakyn Drive.</p> <p>Cllr. Gray also provided an update regarding looking into additional parking on Brookman's Road and had met with Cllr. O'Connor to look at the site.</p> <p>Cllr. Gray also explained that he was working on the proposals for the 20mph zones through the village and is likely to have an update in March.</p> <p>Cllr. Gray finally highlighted that he had not yet heard from the solicitor regarding Hankin's Wood lease.</p> <p>Cllr. Porter- Village & Open Spaces</p> <p>Cllr. Porter highlighted that Cllr. Fenwick needed to be reimbursed for the £20 payments to Stock Cricket Club and Mrs Gurnett for the cost of electricity to power the Christmas tree lights. All Cllrs. were in agreement for a cheque to be written for Cllr. Fenwick.</p> <p>Cllr. Porter also raised the issue of missing finger posts around the village. Cllrs. agreed for Cllr. Porter to list all the lost posts and forward this information to Cllr. Grundy to report.</p> <p>Cllr. Porter also highlighted the issue of drainage on Back Lane which was contributing to the formation of potholes and that Essex Highways have had to intervene in the past. Cllr. Grundy highlighted that this is a village wide problem and there is very little that SPC can currently do.</p> <p>Cllr. Porter also highlighted that the Farmers have widened the road at the end of Back Lane and the banks are eroding. Cllrs. were in agreement for Cllr. Porter to write to the landowners and tenants regarding the eroding banks and the loss of vegetation that had previously stabilised them.</p>	<p>- Cllr. Fenwick to complete vacancy documentation and upload to the SPC website.</p> <p>- Cllr. Gray to pursue parking matter.</p> <p>- Cllr. Gray to pursue getting the Dakyn Drive fence painted.</p> <p>- Cheque to be written for Cllr. Fenwick.</p> <p>- Cllr. Porter to list all missing finger posts and send information to Cllr. Grundy.</p> <p>- Cllr. Porter to write to the tenants regarding the eroding banks.</p>

<p>Cllr. Porter also raised the issue of the drains on Back Lane being covered in mud and preventing good water drainage. Cllr. Porter had reported the issue to Essex Highways. Cllr. Grundy suggested for Cllr. Porter to provide Cllr. Grundy with the report reference number to follow up this issue.</p> <p>Cllr. Grundy also asked Cllr, Porter whether the fencing around the old pond on the Common would be taken down. Cllrs. agreed for Cllr. Porter to look into pursuing this.</p> <p>Cllr. Millernas – Footpaths & Countryside Cllr. Millernas raised an issue regarding footpath 37 towards Ramsey Tyrell's. Some parishioners had been stopped by the Farmer, and there was confusion as to whether the footpath had been rerouted. Cllrs. agreed that Cllr. Grundy will follow up on this issue.</p> <p>Cllr. Millernas also explained that he had raised £150 for the SPC accounts from the sale of the £2 books. Cllr. Fenwick highlighted that Cllr. O'Connor's mandate has now been approved and Cllr. O'Connor can take the money and pay it into the SPC account.</p>	<ul style="list-style-type: none"> - Cllr. Porter to forward reference number to Cllr. Grundy. - Cllr. Porter to look into removal of fencing on Common. - Cllr. Grundy to look into routing of footpath 37. - Cllr. Millernas to provide Cllr. O'Connor with the £150 raised. - Cllr. O'Connor to deposit money into SPC accounts.
<p>Cllr. Walter – Grant Applications Cllr. Walter asked Cllr. Porter for an update from the Woodland Trust regarding planting trees around the Common, Brookman's Road and Mill Lane. Cllr. Porter explained she had not yet received a confirmation from the Woodland Trust. Cllrs. agreed that Cllr. Porter will try to make contact again.</p> <p>Cllr. Walter also asked Cllr. Porter for an update regarding the dog waste bag holder for Back Lane. Cllr. Porter agreed to look into this provide an update at a later date.</p> <p>Cllr. Walter also raised the issue of the plate covering the Christmas tree base holder as a trip hazard in front of Mrs Gurnett's property. Cllrs. agreed for Cllr. Fenwick to look into this matter.</p> <p>Cllr. Walter also highlighted that although SPC cannot organise group litter picking sessions due to Tier 5 restrictions, it would be worth purchasing bin bag holders for the future. All Cllrs. were in agreement for Cllr. Walter to purchase bag holders for litter picking. Cllr. Grundy also highlighted that he can organise borrowing litter picker sticks from CCC if SPC plan a group litter picking event. Cllrs. agreed to consider this for future.</p> <p>Cllr. Fenwick – Chairman Cllr. Fenwick updated the Cllrs. on the successful installation of posts and chains around the greens.</p> <p>Cllr. Fenwick also drew Cllrs. attention to the small area of land near the Bishops offices. The portaloo had been moved onto the green which is Lord Petre's land, although the posts were still in line with the boundary. Cllr. Fenwick highlighted that he had mentioned this issue to Swift and would keep an eye on the area.</p> <p>Cllr. Fenwick also explained that Swift had suggested digging two holes at either end of the Common to explore the natural drainage of the water. Cllrs. were in agreement for Swift to carry out this work before committing to a drainage solution. Cllr. Fenwick also explained that Swift had suggested the installation of a large French drain. These works would require all of the ditches around the Common to be dug out. Should the water go to the highway past the Doctor's Surgery and down Common</p>	<ul style="list-style-type: none"> -Cllr. Porter to contact Woodland Trust. - Cllr. Porter to look into dog waste bag holder for Back Lane. - Cllr. Fenwick to look into Christmas Tree plate cover. - Cllr. Walter to purchase bin bag holder. - Cllr. Fenwick to contact swift to confirm works to be completed.

	<p>Lane, a ballast could also be installed so there's a large circle of drainage around the common. Cllrs. agreed to discuss this more after the exploratory digs.</p> <p>Cllr. Fenwick also raised a question for Cllr. Gray regarding the bus shelter grant. Cllr. Gray explained that the basic cost of the bus shelter would be at around £10,000, and a licence from the Highway and rent of traffic lights during installation would bring this cost to around £15,000. Cllrs. agreed for Cllr. Gray to pursue the grant and to explore less expensive material options.</p> <p>Cllr. Fenwick also discussed the footpaths up to the village from All Saints' Church, slippery. Cllrs. agreed for Cllr. Grundy to make contact with the Rangers to work on this issue.</p>	<p>- Cllr. Gray to pursue the bus stop grant.</p> <p>- Cllr. Grundy to contact the Rangers.</p>
7	<p>Clerks Report and General Correspondence.</p> <p>The CLERK reported a concern that had been received from parishioner regarding the erection of stables and a caravan on the Honeypot Lane Junction. Cllrs. agreed for the CLERK to update the parishioner on the outcomes of the earlier discussion.</p> <p>The CLERK also explained that a parishioner had raised a concern regarding the speeds of vehicles driving down Stock Road and the flattened speed sign. The parishioner was keen for SPC to consider 20mph speed limits throughout the village. Cllrs. agreed for the CLERK to inform the parishioner on the updates from Cllr. Gray that had been discussed earlier in the meeting. Cllrs. also agreed for the CLERK to report the fallen sign to Essex Highways and retain the reference number.</p> <p>The CLERK also highlighted that an email that had been received from CCC regarding booking summer 'Play in the Park' sessions. Cllr. Porter expressed her concerns with regard to the ongoing pandemic. Cllr. O'Connor highlighted that the event could be cancelled if necessary. Cllrs. agreed for the CLERK to forward the email to Cllr. Porter to look at feasible dates for the event.</p> <p>The CLERK also discussed an email that had been received providing information of a support fund for youth groups, and asked the Cllrs. for a contact for the Panda youth club. Cllr. O'Connor highlighted that she would forward the Methodist Church contact details onto the CLERK.</p> <p>The CLERK also highlighted that an email had been received from CCC with pre-written social media posts to encourage village participation in the 2021 Census. Cllrs. agreed that SPC will post some of the drafts in the weeks approaching the Census.</p>	<p>- CLERK to provide update to parishioner.</p> <p>- CLERK to update parishioner on the 20mph proposal.</p> <p>- CLERK to report sign to Essex Highways.</p> <p>- CLERK to forward email to Cllr. Porter.</p> <p>- Cllr. O'Connor to provide contact detail to CLERK.</p> <p>- SPC to post census social media drafts.</p>
8	<p>Cheques to sign.</p> <p>Cllrs. agreed for a cheque to be written for Cllr. Fenwick to reimburse his payment for the cost of electricity for the Christmas trees.</p>	<p>- Cheque to be written for Cllr. Fenwick.</p>
9	<p>Any other business.</p> <p>No other business was declared by Councillors.</p>	<p>- None</p>
10	<p>Date of next meeting.</p> <p>All Councillors were in agreement that the next SPC meeting will be held on the 15th February 2021 at 7pm over Zoom Meetings.</p>	<p>- None</p>

The Chairman closed the meeting at 8:50.

I declare that these minutes are a true record of the meeting.

Signed (Chairman):

Print Name:

Ruth Fenwick

Date:

25-01-2021