**Stock Parish Council**

The Tythe Barn, High Street, Stock, Essex. CM4 9BU

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**Annual Council Agenda**

to be held at Stock Cricket Club, The Club House, Common Road, Stock, CM4 9NF

at 7.30pm on Monday 12th May 2025

All Members of the Committee are hereby summoned to attend The Annual Council Meeting of Stock Parish Council for the purpose of transacting the following business

1. **Welcome by Chairman**
2. **Apologies of Absence**
3. **Election of the Chairman of the Parish Council 2025-2026**

To consider nominations for Chairman of the Parish Council 2025-2026

1. **Declaration of acceptance of Office by the Chairman for 2025-2026**

The Chairman to complete his/her acceptance of office form

1. **Election of Vice Chairman of the Council 2025-2026**

To consider nominations for Vice Chairman of the Parish Council 2025-2026

1. **Declaration of acceptance of Office by the Vice Chairman for 2025-2026**

The Vice Chairman to complete his/her acceptance of office form

1. **Minutes of last meeting**

To be approved

1. **Declaration of Councillor Interests relating to the Agenda**
2. **Public participation**

As per the notification in July 2024, in order to ensure all public attending the meeting have the opportunity to raise their query for the Council, only one question per public participant will be heard, and the question must be sent to the Council at least 3 working days prior to the meeting in order that a response will be ready at the meeting. Please address your question to the Clerk at clerk@stock-pc.gov.uk. Other questions will be allowed as appropriate and at the discretion of the Chair.

1. **Appointment of Delegated Duties to Council Members**

Members to consider and appoint council members delegated duties for the period 2025-2026

1. **Insurance**

To note the councils arrangement for insurance cover as provided

1. **Policy Review**

To review the following documents

* 1. Standing Orders
	2. Financial Regulations
1. **Internal Audit**

Council to confirm the review of income and expenditure report for 2024-25 from the internal audit. Chairman and Clerk to sign Internal Audit report to be sent to External Auditor

1. **External Audit**

Council to Note the appointment of PKF Littlejohn by Smaller Authorities Audit Appointments Limited (SAAA) as external auditor. To Report that the deadline for the Annual Governance and Accountability Return (AGAR) is 1st July 2025

1. **Planning Matters**

Address: Land North East Of 34 High Street Stock Ingatestone Essex

Reference: 24/01756/NMAT/1

Description of works: Non-material amendment to 24/01756/FUL (Proposed new 2 bedroom dwelling) for proposed new brick wall to enclose garden area to 34 High Street, proposed relocation of parking bays for 34 High Street and amended parking position for proposed new dwelling.

1. **Essex County Councillor Report**
2. **Highways and Maintenance**

Parking

Speeding & Road Safety

SpeedWatch

Highways reports

Street Care

General Maintenance work

Litter Pick

1. **Environment**

The Common Tree Survey, Drainage and Car Park Project

Trees

Flooding

1. **Events**

Christmas Market

1. **Finance**

To review and authorise online payments as per the report for May 2025

To review bank balances

1. **Chelmsford City Councillor Report**
2. **Chairman’s Report**

Paul Fenwick

1. **Clerk’s Report**

1. **Village Information Exchange**

**Date of Next meeting**

10th June 2025